



QUEENS BIRTHDAY WEEKEND

SUNDAY 12th JUNE • 9AM-3PM

The Forrest Public Reserves Committee invites you
to be part of our 'Lovely and Local' market.
@ the Forrest Public Hall, 14 Grant Street, Forrest.

This market showcases the high quality produce, creativity and friendliness of the people in our area. It is also an opportunity for local community, sporting and interest groups to raise funds. The market coincides with the Run Forrest Trail Run, which generally attracts around 3000 runners and supporters to our town.

STALL SITES AND PARKING

- Stall sites will be inside and outside the hall, and will be determined by the committee.
- For outside stall sites, ensure your stall is equipped for all weather.
- Supply your own power to your stall. If you require power from the hall there will be an additional charge.
- Some outside sites have space to park a small vehicle, with prior notice. Otherwise, parking is available in the school grounds adjacent.
- All stallholders should be set up by 9.30am for a 10am start, so vehicles are parked and not moving through the festival grounds once visitors begin arriving.

FEES

Fees are \$30 per stall. This MUST be paid prior to the event in order to secure a position, and is not refundable. Proceeds from fees will help fund the ongoing maintenance of the hall.

SUSTAINABILITY

The market is committed to being a sustainable, 'waste-free' festival. Please use compostable or reusable tableware, avoid using plastic or single-use packaging (including plastic straws) and limit the amount of landfill waste. You must take all your own stall waste away with you.

Please complete the form overleaf if you would like to have a stall.

Please email me if you have any queries.

Mary Dracup

Forrest Public Reserves Committee.

Email: mary.dracup@gmail.com

Phone: 0488 522 448





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STALLHOLDER APPLICATION FORM

YOUR DETAILS

Business/Stallholder name: _____

Contact Person: _____

Email address: _____

Mobile number: _____

Brief description of product/s: _____

STALL SITE:

Inside: 2x2m - one trestle table and 2 seats supplied **Outside:** 3x3m - marquee recommended

Site required: Inside: OR Outside No. of sites ____ NB: Max 2 sites per application

Power required from hall? Yes No NB: \$10 extra charge for power if required

Car space needed next to Outside stall? Yes No (other parking in school adjacent)

Please note: this is an application form only. The Forrest Public Reserves Committee has the right to refuse an application.

REQUIREMENTS CHECKLIST

- Food stallholders must be registered on www.streatrader.com.au and have a current food premises registration certificate.
- All stallholders must have their own public liability insurance cover and be double vaccinated. **This is a Colac Otway Shire Council requirement.** Please supply a copy of your insurance certificate of currency with this application for our records.
- Stallholders should have their own COVIDSafe Plan and follow safe practices, including: ensure physical distancing (1.5 metres), practise good hygiene, keep good records and act quickly if staff become unwell, avoid interactions in close spaces, have hand sanitiser available for public use. Stall holder vaccination or exemption will be checked on arrival.
- Power is limited onsite, if required, please provide a long checked and tagged powerlead.
- Please send your completed form to: Mary Dracup, Stallholder coordinator, Forrest Public Reserves Committee, 47 Grant Street Forrest 3236 or email to: mary.dracup@gmail.com.
Once approved you will receive an invoice to be paid prior to commencement of market.